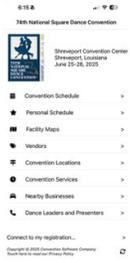


Welcome to the NCOS app.

The app is obtained from your provider's app store by searching for NSDC and selecting the app to download. Typically, the app will be titled yyth NSDC (where yy is the number of the convention) and will display the logo selected by the convention.

When you open the app you will see the main screen.

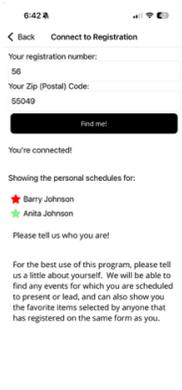


You have the option of connecting the app to your registration. This will enable the app to display those activities for which you are scheduled in Personal Schedule without you having to mark them as Favorites. This is particularly useful for dance leaders, education presenters and volunteers.

To link your registration, you need two pieces of information – your registration number for the convention and your zip code that was used when you submitted your registration. Your registration number is typically displayed on your registration confirmation and your convention badge. These are entered in the screen that you see after you click on Connect to my registration on the main screen.



Once you hit find me, you will see the following if you have entered the correct registration number and zip code.



If this doesn't work, you will need to talk to someone at the registration table to verify your registration number and/or zip code.

From the main screen shown above, you can visit the general categories of

- **Convention Schedule**
 - This screen allows you to look at the convention schedule. You can filter for specific days or specific activities.
 - You can look at the schedule by time, location, level, time, leader or title.
- **Personal Schedule**
 - The personal schedule will show activities that you are scheduled for by the convention if you have linked your registration.
 - You can also select activities from the convention schedule and mark them as favorites by clicking on the star on the right hand side and they will be added to your personal schedule.
 - You can add your own activities such as lunch, dinner, outing with friends by clicking on the plus button in the upper right. You will get the following screen where you can enter the details and save the appointment.

7:39

< Back Add Schedule Item

If you wish, you may add items to be displayed as part of your schedule.

Fill out the fields below and click the 'Add Item' button. This new item will appear only in the 'Personal Schedule' list, not any of the other convention schedule lists, and is visible only on this device or other devices linked to your registration number.

No other users will be able to see

Date:

Start Time: am pm

End Time: am pm

Title:

Location:

Description:

-
- **Facility Maps**
 - This option allows you to see the facility maps that the convention staff has added to the app. This may help you to find your way to the various locations where dancing, meeting, eating, etc. are happening.
- **Vendors**
 - This provides a list of the vendors that are participating in the convention.
- **Convention Locations**
 - This option allows you to see a description of locations for dance halls and other convention activities such as registration, lost and found, first aid, ways and means, meetings, education, etc.
 - It describes in words the location and function of the various rooms within the facility.
- **Convention Services**
 - This option allows you to look for services offered by the convention such as education, dance halls, dance leader check-in, hospitality.
 - It typically provides a description of the service as well as the location.

- Nearby Businesses
 - This option allows you to look for common businesses that you might wish to find near the convention site such as doctors, grocery stores, gas stations, veterinarians, hospitals.
 - The types of businesses entered are determined by the convention staff who need to provide the detail for this list.
- Dance Leaders and Presenters
 - This option allows you to look at volunteers who are presenting education sessions or dance leaders.
 - By clicking on a particular dance leader or presenter name, you will get a listing of all the activities they are scheduled for and you can click on a specific activity for details like time and location.